

Curriculum Evaluation:

1. Secretarial training
2. Analyst training
3. Regional/substantive
4. EEO
5. Management Training
6. Oral and Writing

THREE STARS

Administrative Procedures (MATD)  
 Administrative Techniques (MATD)  
 CIA Today and Tomorrow (IT)  
 FOIA Seminar (IT)  
 Fundamentals of VM (ISTD)  
 ITCIA (IT)  
 Midcareer (IT)  
 Overseas Orientation (IT)  
 Risk of Capture (IT)  
 Advanced Intelligence Seminar

DIVISION NOMINATION

Fundamentals of PL/1  
 GIM II User Language  
 Introduction to ADP  
 JCL  
 MAS (IT)  
 Records for Agency Personnel (IT)  
 All MATD Courses  
 Countering Terrorist Tactics (OTD)  
 Field Intel. Reporting Review (OTD)  
 Intro. to Intel. Reporting (OTD)  
 ISF

1st Quarter

✓ Mid-Career  
 O. O.  
 R of C  
 FVM  
 CTTC  
 ISF  
 FOIA Seminar  
 AIS

2nd Quarter

• FIRR  
 • IT & CIA  
 • ~~Admin. Tech.~~  
 • ~~Intro. to ADP~~  
 • GIMS II  
 • Survey of T&T  
 • INFO. System

3rd Quarter

Adm. Procedures  
 CIA and T&T  
~~GIMS II~~  
 JCL  
 Intro. to Intel.  
 Reporting  
 SWIO

4th Quarter

~~MAS~~  
 Records  
 Fund. P/L  
AIS  
 Intro. to ADP

End PL1

(Secretary Training &  
 Analyst Training)

#EQ. 12333

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